

Committee Members Present:

Cynthia Mueller, Chairperson
Sarah Sims, Board Member

Dionne Flowers, Committee Member

Staff Members Present:

Shaelene Plank, Executive Director
Kelly Head, Executive Assistant

Olivia Pruitt, Director of HR

1. Call Meeting to Order

The meeting was called to order at **4:03** pm by Sarah Sims, Committee Chair

Nominating Committee**2. Board member applicant update**

- 2 vacancies
 - Catrina Adams has been approved by the mayor. Next step will be for her to meet with BOA. She is on the agenda for the regular board of alderman meeting tomorrow. She will then need to go before the Health and Human Services Committee.
 - A couple people have applied online through the Boards and Commissions website.
 - One is a Director at RISE. That would be a conflict of interest, so would not be able to be on the board.
 - Shaelene has met with the second candidate recently and would like to set up a meeting for him to meet the board members.
 - Shaelene will be meeting with another applicant on Monday.
 - Bill has another potential candidate that might be interested in being on the board.

Personnel Committee**3. Human Resources FY25 Performance Report, Olivia Pruitt, Director of Human Resources**

- Olivia shared an overview of the data from the Human Resources FY25 Performance Report.

The committee will go into closed session per Mo. Rev. Stat. § 610.021(13) to discuss personnel issues.

4. Annual Performance appraisal for Executive Director, Olivia Pruitt, Director of Human Resources

- **Cynthia Mueller moved to go into closed session. Dionne Flowers seconded the motion.**
 - **A roll call vote was taken of board members present:**
 - Cynthia Mueller – aye
 - Sarah Sims – aye
 - Dionne Flowers – aye

All voted in favor. None opposed. The committee went into closed session.

5. Call for motion to adjourn

- **The committee returned to open session at 4:41pm. Cynthia Mueller moved to adjourn the meeting. Dionne Flowers seconded the motion.**

All in favor. None opposed. The meeting was adjourned at 4:42pm.

Nina North Murphy
Nina North Murphy (Dec 1, 2025 20:26:32 CST)

Nina North Murphy, Secretary

12/01/2025

Date Approved