



St. Louis Office for Developmental Disability Resources
Minutes of the Executive Committee
April 18, 2024

Board Members Present:

Cynthia Mueller, Chairperson

William (Bill) Siedhoff, Vice
Chairperson

Patrick Brennan, Treasurer
Nina North Murphy, Secretary

Board Members Absent: None

Staff Members Present:

Shaelene Plank, Executive Director

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1. Call meeting to order – The meeting was called to order at 4:03 p.m. by Cynthia Mueller.
 2. Board Assessment
 - We reviewed board assessment completed by all board members. Our ratings for 2024 were higher than last year in a lot of areas. Overall board assessment scored a 5 (perfect score) in several areas.
 - The Board does a good job of evaluating the performance of senior staff
 - Conflicts among board members do not impair the board’s capacity to govern effectively
 - There is a productive working relationship between the board and the senior staff person
 - The Board meetings are well managed
 - Board members self-assessment also scored many 5s
 - I understand and support the mission of DD Resources
 - I understand my role as a board member
 - I am able to express my opinions at board and committee meetings
 - I am respected by the executive director
 - I have opportunities to express my concerns to the executive director
 - Last year we scored low in understanding Targeted Case Management (4.25). This year we scored higher (4.44).
 - We scored lower in the area of periodically visiting DD Resources funded agencies. Shaelene does not like to schedule tours and then cancel on agencies at the last minute so she will try to schedule some tours specifically for new board members and confirm that they can attend. Once she has those dates confirmed, she will share with the rest of the board and others can come if they want. Board members would like to see some of the newly funded agencies for FY25.
 3. Board Attendance
 - Reviewed board member attendance and reminded board members of attendance requirement (2/3 of all board and committee meetings).
 - New board member, Sarah Sims, will be on Nominating/Personnel Committee.
 4. Review Governance Policies
 - Reviewed our Board of Directors Membership Policy and discussed the current process with the mayor and board of aldermen. Currently, the process seems to be that the BOA is giving first

approval and then the mayor is approving. **Bill Siedhoff will check with the mayor's office and will confirm the process to see if our policy needs to be revised.**

- No other changes to board policies are being recommended.
 - We do not need to approve these policies separately this year as we are moving to a new process where all policies and procedures of the agency will be approved at the same time. These policies are part of one all-encompassing policy binder.
5. New board members and board engagement
- Sarah Sims is our new board member and Shaelene has completed Board Orientation with her. Selena Washington is currently in the process of being vetted by the BOA.
 - Discussed other ideas for board/staff engagement events. Nina suggested doing something at the Piper Palm House at Tower Grove Park, possibly in the fall. Nina will send Shaelene information. It may be cost prohibitive, but we will check.
6. Legislative Updates
- Shaelene gave legislative updates.
 - The FRA has not yet been passed.
 - HB1436 is a concern and would open up the SB40 statute. The legislation says that funders cannot require anything from sheltered workshops that is not required by DESE. We are in opposition to this and feel that local boards need to have local control over their funding to workshops and some feel that extra quality measures, such as CARF accreditation, are necessary. MACDDS has testified in opposition to the bill. The wording has now been added to HB1564 so we will need to watch this bill.
 - There is still nothing in the budget about a rate increase for TCM.
 - There is a bill that would be a fix for SB190 that passed last session. If this passes, then the BB141 that was passed by the city would need to be amended.
 - Shaelene sent information to the board about how they can advocate for the circuit breaker bill.
7. Adjourn – **Motion to adjourn by Pat Brennan. Seconded by Nina Murphy. All voted in favor. The meeting was adjourned at 4:43 p.m.**

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Nina North Murphy, Secretary

May 9, 2024

Date Approved