



St. Louis Office for Developmental Disability Resources
Minutes of the Meeting of the Board of Directors
Thursday June 11, 2020

Board Members Present:

William Siedhoff, Chairperson
Ken Franklin, Vice Chairperson

Dionne Flowers, Board Member
Nina North-Murphy, Board Member

Patrick Brennan, Board Member
Sherry Wibbenmeyer, Board Member

Board Members Absent:

Michael Garvin, Board Member
Cynthia Mueller, Secretary
David Weber, Board Member

Staff Members Present:

Shaelene Plank, Executive Director
Nathan Patton, IS Manager
Olivia Pruitt-Payne, HR Manager
Lisa Briggs, Controller
Nathaniel Head, Senior Agency Relations Representative

Ebony Young, Agency Relations Rep
Chrystal Griffin, Director of TCM
Jack Neyens, Financial Consultant
Rachel Shapiro, Executive Assistant

Guests Present by Phone:

Kait Calys-Strohm, Easterseals Midwest
Kathy Farache, AADD
Susan Fleming, Recreation Council
Michelle Huntebrinker, Epilepsy Foundation, MO & KS
Amanda Kehoe, Sunnyhill
Pam Merkele, AADD

Laura Roeseler, Epilepsy Foundation, MO & KS
Rachel Svejkosky, FACT
Heather Ward, Lifebridge Partnership
Aimee Wehmeier, Paraquad
Amy Wheeler, Sunnyhill
Jodi Woessner, Pathways

I. Call Meeting to Order

Bill Siedhoff, Chairperson, called the St. Louis Office for Developmental Disability Resources Board of Directors Meeting to order at 5:13 pm. Introductions of the Board Members and guests were made in person and by phone.

II. Remarks from visitors - No remarks

III. Introductions – No new introductions

IV. Mission Moment

- a. **Epilepsy Foundation of Missouri & Kansas** – Laura Roeseler, CEO, spoke first. She was joined by her staff member, Michelle Huntebrinker, who spoke following Laura’s comments. Laura expressed how truly grateful they were for the partnership they have with DD Resources, with special thank-yous to the DD Resources staff. **Michelle** shared a success story about Michael, a consumer in their independent living program, who greatly benefitted from the work they do.
- b. **Recreation Council** – Sue Fleming, Executive Director, expressed her appreciation for DD Resources as well as the support from the Eastern Region Alliance. She shared the success of the e-connect program which provides tablets to consumers so that they can participate in virtual programming, preventing social isolation, depression, and anxiety. She is grateful for additional advice and assistance provided by our staff.

V. Approval of Meeting Minutes

- a. The following minutes were presented to the Board for approval:
 - i. Minutes of May 2020 Board Meeting
 - ii. Minutes of May 2020 Program Committee meeting

- iii. Minutes of May 2020 Nominating/Personnel Committee meeting
- b. There were no additions or corrections to those minutes. **Pat Brennan moved to approve all minutes; Dione Flowers seconded the motion. All voted in favor. Motion carried.**

VI. Committee Reports

a. Finance

- i. Lisa Briggs, Controller, presented the April financial report. The Finance Committee recommended approval of the April 2020 Financial Report. **Dionne Flowers moved to accept the April 2020 Financial Report; Pat Brennan seconded the motion. All voted in favor. Motion carried.**
- ii. A revised FY2021 budget was sent out to the Board (different from what the Finance Committee originally approved) because the hope was to expand TCM program, and the original budget included that. However, last week we learned that because of the way dollars were allocated, if we took new transfer cases, no funds would come with those cases (On the contrary, we would have to pay and would therefore go over budget if we took those consumers). Therefore, the budget changed at the last minute. Lisa had to pull those salaries out and change the revenue. The changes are: Three staff positions were removed, which reduced salaries as well as decreasing billing revenue for those positions. We also had to reallocate our non-TCM staff budget and operating expenses. Bill recommended approval of the newly presented FY21 DD Resources budget. **Dionne Flowers moved to accept the FY21 DD Resources budget; Pat Brennan seconded. Motion passed unanimously.**

b. Nominating/Personnel:

- i. Shaelene reported for Dionne Flowers. The committee recommended approval of the below slate of officers:
 - Slate of Officers for FY21
 - Bill Siedhoff – Chairman
 - Ken Franklin – Vice Chairman
 - Cynthia Mueller – Secretary
 - Pat Brennan – Treasurer
- ii. **Nina Murphy moved to approve the slate of officers; Dionne Flowers seconded. Motion passed.** Bill thanked everyone for their involvement and participation. Shaelene thanked all the board members for serving on the board, especially our officers.

VII. Executive Director's Report

a. Response to Corona virus:

- i. Surveyed staff to form a re-entry plan, which she shared with staff today. There will be four phases (the first group will return on June 24th – in addition to staff who have already been here). She will put in place safety measures, including social distancing. Has not made decisions about visitors or face-to-face visits yet. That will depend on guidance from DMH and monitoring cases in the city and county reopening.

b. Legislation

- i. Congress has passed several pieces of legislation in response to the COVID-19 pandemic, and none of the relief funds have gone to people who provide essential services for people with intellectual and developmental disabilities. If you would like to contact your legislator about that, Shaelene has included a link in your packet.

c. Agency Relations

- i. Shaelene included information in your packet about the Recreation Council and its project. Other agencies are opening on their own timetable. Depends on many factors (their services, location). Agencies are doing a great job collaborating to make sure consumers receive services.

d. TCM issue

- i. We are letting the Regional office know that if there are future opportunities to expand, we have the space and capability to expand our staff. It just has to work out with the allocation of dollars.

e. Eastern Alliance

- i. We will have a group meeting with our staff on June 22nd at 1:00 pm. It is scheduled for an hour (virtually). Board members are invited if they want more information about that. We have done

a good job educating board members and leaders, but all staff are not yet fully aware of what we have done and how we have done it. Shaelene sent a link to that meeting.

ii. Bill encouraged the board members to join the meeting on June 22nd.

f. Announcements

- i. Shaelene will be out next week. If you have an emergency, call her on her cell phone or contact Olivia.
- ii. Connie Cunningham has resigned as Executive Director of MACDDS. She will remain in the position until the end of June. Becky Hershbach is President of the MACDDS Board, and they will be deciding what to do with Connie's position. Shaelene will report back when she has more details.

VIII. Unfinished Business - None

IX. New Business – None

X. Announcements

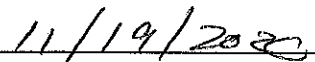
- a. Shaelene had contacted Bill about obtaining masks. Sherry Wibbenmeyer put him in touch with Pam Kehling and she came through for us. We received 250 masks. Thank you, Sherry, for her help with that.

XI. Call for Motion to Adjourn

Dionne Flowers moved to adjourn the meeting; Sherry Wibbenmeyer seconded the motion. All in favor. Meeting adjourned at 5:51 pm.



Cynthia Mueller, Secretary



Date Approved