



St. Louis Office for Developmental Disability Resources  
Minutes of the Nominating/Personnel Committee  
May 15, 2019

**Board Members Present:**

William Siedhoff, Chairperson  
Dionne Flowers, Board Member (Committee Chair)

**Board Members Absent:**

Ken Franklin, Vice Chairperson  
Michael Garvin, Board Member

**Staff Members Present:**

Shaelene Plank, Executive Director  
Olivia Pruitt, HR Manager

Shameika Williams, Executive Assistant

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The meeting was called to order at 4:08pm.

The Committee agreed that Dionne Flowers will serve as the Chair of the Committee.

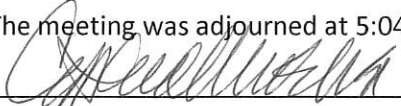
**Nominating Committee:**

1. Slate of officers for FY20: all current officers have agreed to retain their positions on the Board of Directors. The proposed slate of officers will be presented to the full Board for approval at their next meeting.
2. The committee discussed Board members' whose terms will expire in the next fiscal year. The individuals whose terms are expiring and who have not met attendance requirements per the By-Laws of the agency will be evaluated for ability to remain on the Board of Directors.
3. If the Board has less than 9 members next fiscal year, the committee will work to identify potential new Board members.

**Personnel Committee:**

1. The committee reviewed the results of the staff survey. The agency will be working to increase staff morale by participating in team building activities and providing additional training to supervisory staff.
2. Performance evaluations are beginning and will be completed by June 15, 2019. Evaluations will be completed annually on the same schedule.
3. The agency has implemented a mentoring program to decrease turnover and increase morale.

The meeting was adjourned at 5:04pm.

  
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Cynthia Mueller, Secretary

  
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Date Approved